



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, FEBRUARY 8, 2011

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 8, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee O'Leary.

2. Roll Call

Vice-Chairperson Charbonneau noted that Trustee Nieuwesteeg asked to be excused from the Committee of the Whole Meeting.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg			✓
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Shelby Levesque	✓		
Patrick Fowler	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Linda Marconi**, Recording Secretary/Executive Assistant to the Director of Education.

3. **Approval of the Agenda**

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 8, 2011, as presented.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of January 18, 2011**

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 18, 2011, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. **Policy Committee**

1.1 **Unapproved Minutes**

Policy Committee Meeting – January 25, 2011

Moved by Trustee O’Leary

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 25, 2011, as presented.

CARRIED

1.2 **Policy Development Update**

Director Crocco presented the Policy Development Update.

2. **Holy Childhood Association 2010-2011**

Yolanda Baldasaro, Superintendent of Education, welcomed Mary Lou Vescio, Vice-Principal, St. Alexander Catholic Elementary School, who presented the report on the Holy Childhood Association.

Ms. Vescio stated that the Holy Childhood Association is a Mission Club for Elementary School Children with the goal of the Holy Childhood Association to awaken missionary consciousness in children.

Niagara Catholic District School Board elementary schools have supported the Holy Childhood Association for the last 26 years. This year, 40 elementary schools participated in the Holy Childhood Walkathons in an effort to raise money for various countries in *Africa, South America and Asia* and raised \$20,000.

3. Partnership Between Niagara Catholic and Salesio Catholic Elementary School South Korea

John Crocco, Director of Education stated that Niagara Catholic has entered into a partnership agreement with Salesio Catholic Elementary School in South Korea through our Adult and Continuing Education Department. He introduced Santo Scala, Principal, Adult and Continuing Education, and Fred Wilson, Supervisor International Education who presented the report on the Partnership between Niagara Catholic and Salesio Catholic Elementary School, South Korea.

Director Crocco stated that Niagara Catholic continues to explore various international experiences for all students. Last year, students participated in the inaugural Niagara Catholic International Co-operative Education Program in Guatemala with students and staff participating in the same program in Dominica this coming fall, 2011. Discussions are currently taking place with various educational colleagues in South Korea to explore a variety of enriching educational experiences and opportunities for students and staff of Niagara Catholic.

4. Collaborative Inquiry for Learning Mathematics Implementation Student Achievement K-12

Mark Lefebvre, Administrator: School Effectiveness, introduced Janice Barretto-Mendonca, Consultant: Junior Division. Ms. Barretto-Mendonca presented the report on Collaborative Inquiry for Learning Mathematics (CIFLM).

Ms. Barretto-Mendonca stated that CIFLM is a structure that establishes conditions through which students construct their own mathematical thinking. The Niagara Catholic District School Board has participated in this Ministry initiative for three years. Three Niagara Catholic elementary schools, St. Denis Catholic, St. Gabriel Lalemant Catholic and St. Mary Catholic (W) schools partnered with a local school from the co-terminus board. In the second year, Niagara Catholic continued independently, with seven additional schools participating in the inquiry project. Finally, in term one of our third year, a hub structure has been implemented so that four (4) hubs have supported over 20 elementary schools in the CIFLM process.

5. Elementary and Secondary School Year Calendars – 2011-2012

Superintendent Iannantuono outlined the requirements and timelines regarding the preparation and submission of the 2011-2012 School Year Calendar to the Ministry for approval. The extensive consultation process provided the elementary and secondary draft calendars to all Elementary and Secondary Principals, Vice-Principals, Catholic School Council Chairs, Niagara Catholic Parent Involvement Committee, S.E.A.C., OECTA Elementary and Secondary Presidents, CUPE President, Student Achievement Departments and the Student Senate for feedback by January 21st, 2011.

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Elementary and Secondary School Year calendars for the 2011-2012 school year.

CARRIED

6. Catholic Leadership: Principal and Vice-Principal Selection 2011

Director Crocco stated that in compliance with the Niagara Catholic District School Board Catholic Leadership: Principal and Vice-Principal Selection Policy (202.2), prior to the selection process of Principals and Vice-Principals, the Director of Education will review and seek input from the Board of Trustees on the selection process, skill set and profile of a Catholic Principal and Vice-Principal within the Niagara Catholic District School Board. He asked Superintendent Iannantuono to review the process.

Director Crocco reviewed the skill set and profile that will be sought as stated within the Policy & Administrative Guidelines and invited input from the Board.

7. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

Mr. Syne stated that the Ministry of Education asked all Boards to submit the Leadership Development Strategy Plans for approval.

8. Monthly Updates

8.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

8.2 Student Trustees' Update

Shelby Levesque and Patrick Fowler, Student Trustees, gave a brief verbal update on the activities of the Student Senate.

8.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Baldasaro

- Congratulations to the following students for qualifying for the Regional Spelling Bee. The Regional Bee will be held Sunday, February 27th 2011 at Ryerson University in Toronto.
 - Forrest Demers - Alexander Kuska
 - Kirtan Kadia - Holy Name
 - Marnie McLean - Notre Dame Elementary
 - Haille Nickerson - Our Lady Of Fatima/Grimsby
 - Anastasia Groch - St. Alexander
 - Noah Hendriks - St. Anthony
 - Marais Walpole - St. George
 - Stephanie Jamevic – St. Mark

Superintendent Forsyth-Sells

- Aaron Bailey, Grade 12 student at Saint Michael Catholic High School is one of thirty Loran Scholars chosen as a recipient for the prestigious Loran Award. The award was founded in 1988 with the Canadian Merit Scholarship Foundation and is based on academic, extra curricular activities and leadership.

Superintendent Iannantuono

- St. Michael Catholic Elementary School will participate in a web discussion with 99 other schools across Canada with Dr. David Suzuki on March 30th, 2011.

Director Crocco

- Twenty-three candidates became new Canadians at Denis Morris Catholic High School. They represented 9 countries from around the world.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – January 25, 2011

Director Crocco presented the Spotlight on Niagara Catholic – January 25, 2011 issue for Trustees' information.

1.2 Calendar of Events – February 2011

Director Crocco presented information on the Calendar of Events – February 2011.

1.3 BEC – 2011 Annual Partners Breakfast – February 11, 2011 – 7:30 – 10:00 a.m.

Director Crocco stated that Chairperson Burtnik, Trustees Burkholder, Charbonneau, Fera, Sicoli and MacNeil will be in attendance at the Annual Partners Breakfast.

1.4 Trustee & Senior Staff Faith Formation Retreat – February 24, 2011 – Mount Carmel

Director Crocco reminded trustees that the Trustee & Senior Staff Faith Formation Retreat will be held at Mount Carmel Spiritual Centre beginning at 4:30 p.m. Trustees will be provided with an outline and questions to review at the February 22nd, 2011 Board Meeting.

1.5 OCSTA AGM – April 28-30, 2011

Director Crocco presented information on the OCSTA AGM and asked that trustees let Linda Marconi know if they will be attending the conference.

Director Crocco gave a brief review of the upcoming Ontario Catholic Youth Leadership Conference hosted by Niagara Catholic from March 31 – April 2, 2011. A copy of the program would be presented at the February 22, 2011 Board Meeting.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 OCSTA Strategic Planning Retreat 2011 – Trustee Consultation

On February 25-27, 2011, OCSTA will renew their current Mission Statement. Trustees are asked to submit their review by February 14th to Chair Burtnik, which will be forward to OCSTA. Chair Burtnik will bring the Board's specific responses.

F. BUSINESS IN CAMERA

Moved by Trustee Burtnik

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:00 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Mac Neil

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 8, 2011

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on January 18, 2011 as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on February 8, 2011 as presented.

CARRIED (Item F3)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.1 of the In Camera Agenda.

CARRIED (Item F3.1)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.2 of the In Camera Agenda.

CARRIED (Item F3.2)

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the February 8, 2011 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:10 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 8, 2011.**

Approved on the **8th** day of **March, 2011.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer